



# MATT NOLAN WARREN COUNTY AUDITOR

OFFICE HOURS  
7:30 AM - 4:30 PM  
Weekdays  
(513) 695-1240

Renewal Deadline: January 31st

406 JUSTICE DRIVE  
LEBANON, OHIO 45036

## 2025 Kennel License Registration

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Apt/PO Box

\_\_\_\_\_  
City/State/Zip

**DEFINITION OF A KENNEL OWNER  
(ORC 955.02)**

A kennel owner is an establishment that keeps, houses, and maintains adult dogs, as defined (ORC 956.01) for the purpose of breeding dogs for a fee or other consideration received through a sale, exchange, or lease and that is not a high volume breeder licensed under (ORC 956).

- \* Ohio law requires that all kennels be licensed each year no later than January 31st. (ORC 955.05)
- \* The penalty for purchasing a license after January 31st is equal to the license fee.
- \* New kennel owners have 30 days to acquire a kennel license. After 30 days, a penalty is applied equal to the licensing fee.
- \* The license fees are determined annually by the County Commissioners.
- \* Kennel Licenses may be purchased at the Auditor's Office ONLY.
- \* Please check for local zoning restrictions in your city, township and neighborhood before applying. There could also be restrictive covenants attached to your property deed. It is not the responsibility of the Auditor's Office or the Dog Warden to check to see if each applicant is restricted from having a kennel license.

### APPLICATION INSTRUCTIONS

1. Fill out your application completely.
2. Report your phone number and the breeds kept within your kennel.
3. Sign your registration and complete the Statement on the back.
4. **RETURN THIS APPLICATION** with payment to the Auditor's Office.
5. **You must enclose a self addressed stamped envelope for the return of your registration and tags. (5-9 tags require 3 stamps, 10 or more tags require 4 stamps).**
6. Make checks payable to: Warren County Auditor.

Send to: **Warren County Auditor**  
406 Justice Dr  
Lebanon, OH 45036

Questions? Call us at 513-695-1240

**\*KENNEL LICENSES PURCHASED AFTER JANUARY 31ST OF EACH YEAR WILL BE CHARGED A PENALTY FEE EQUAL TO THE LICENSE FEE.**

**The statement on the back must be completely filled out before this license will be issued.**

APPLICATION for the registration of a Kennel for the year 2025

Breeds Kept	# Males	# Females

Warren County, OH KENNEL REGISTRATION APPLICATION ORC 955.04

License	# Tags	Fee Paid	Penalty	Total
Kennel License	--- 5 ---	\$75.00		
Add'l Tags (optional)		\$1.00 (each)		
--- Office Use: 2025 License #s ---				

To the Auditor of Warren County:

I, the undersigned, am the owner of an establishment, fall under the definition of a Kennel owner as defined above (ORC 955.02). I hereby make application and tender the legal fees for registration of the kennel described on this form.

### Owner Information

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
if different (e.g. P.O. Box)

City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode: \_\_\_\_\_

Signature \_\_\_\_\_

Contact Phone 1. \_\_\_\_\_ 2. \_\_\_\_\_

Email \_\_\_\_\_

# 2025 Kennel License Agreement of Understanding & Requirements

**Please initial each statement.**

\_\_\_\_\_ I understand that Section **955.02** of the Ohio Revised Code states, A kennel owner is an establishment that keeps, houses, and maintains adult dogs, as defined (ORC 956.01) for the purpose of breeding dogs for a fee or other consideration received through a sale, exchange, or lease and that is not a high volume breeder licensed under (ORC 956).

\_\_\_\_\_ I understand that the sale of dogs and breeding stock is subject to Ohio Sales Tax and therefore I will be required to obtain a valid vendor's license.

\_\_\_\_\_ I have checked all zoning restrictions and meet all requirements to operate a kennel at the address listed on the application.

\_\_\_\_\_ I understand and **consent** to the fact that the kennel for which this license application has been submitted shall be **open for inspection** anytime during the calendar year in which the license is valid, by the Warren County Auditor's Office or the Warren County Dog Warden and/or their designated agent. If a determination is made that any statement on the kennel application or on this agreement form is false, the Kennel License will be revoked.

\_\_\_\_\_ I understand that I have the right to appeal the revocation of a Kennel License to the Warren County Auditor. Notice of my appeal must occur within thirty days of receiving notice of the revocation of the Kennel License. As part of my appeal, I will be entitled to a hearing and to submit evidence.

\_\_\_\_\_ This kennel license application is being made in good faith and not for the purpose of avoiding licensing requirements & fees for dogs in the State of Ohio.

\_\_\_\_\_ I am breeding dogs for - **SALE**

Making a false statement for the purpose of obtaining a government permit is a violation of Ohio Rev. Code Section **2921.13(A) (5)**. A violation of § **2921.13(A) (5)** is a misdemeanor of the first degree.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Application on the front and back must be signed and completely filled out before the license will be issued.**